

The Egyptian Chapter of the SVS

Bylaws

ARTICLE I. Name

The Egyptian Chapter of SVS is a scientific, professional, non-profit institution, with no political, social, or cultural discrimination, incorporated by members of the Vascular Society of Egypt (VSE), who have accepted to comply with VSE bylaws and the standards, and who have freely decided to request and be accepted as international members of the SVS as a fundamental requirement for membership in the Egyptian Chapter of the SVS .

ARTICLE II. Objectives

The objectives of the Chapter shall be:

- a. To be a strong advocate for its members in all areas of vascular surgery and endovascular surgery.
- b. To improve the prevention, diagnosis and management of patients with vascular disease.
- c. To clearly define the role of medical management, non-invasive vascular diagnosis, vascular surgery and endovascular therapy, and investigation in the treatment and prevention of these diseases.
- d. To promote clinical and basic research in vascular disease.
- e. To promote the responsible development and implementation of new technology for diagnosing and treating vascular disease, by promoting research and education and by interfacing with industry and regulatory agencies.
- f. To provide continuing education for vascular surgeons in new science, surgical techniques and practice, through an annual scientific meeting and other educational media.
- g. To promote, encourage and improve the dissemination of knowledge concerning all aspects of vascular disease to students, interns, residents, fellows, other physicians and other health care workers.
- h. To disseminate information to patients and the public on all aspects of vascular disease and health.
- i. To develop post graduate training pathways in vascular surgery.
- j. To standardize the nomenclature and reporting of vascular conditions, and to develop appropriate position statements and practice guidelines.
- k. To address social, economic, ethical and legal issues that relate to vascular surgery.
- l. To further the development of vascular surgery as an independent specialty.
- m. To promote membership to the SVS.
- n. To obtain recognition and representation at international level.

ARTICLE III. Membership

Section 1. Categories

Membership in the Chapter shall consist of individuals who show an active interest in the field of vascular disease. There shall be five (5) categories of membership: Candidate, Active, Senior, Associate and Honorary . There shall be no numerical limit on any type of membership, nor shall there be discrimination based on race, gender, ethnicity, color, creed, or disability.

Section 2. Candidate Membership

Eligibility

Candidate membership may be granted to physicians who are currently accepted to or enrolled in accredited vascular surgery residency training programs in Egypt. The term of Candidate Members shall be limited to a maximum of three years after completion of their vascular residency program or subsequent continuous academic or clinical training, after which they are encouraged to apply for Active Membership.

Admission to Membership

Admission to Candidate Membership shall be through administrative action by the Secretary of the Chapter after determining that an applicant has satisfied the applicable requirements, the most important being a letter from the chief of vascular surgery at his institute or the program director of an accredited vascular surgery residency program verifying the applicant's status.

Privileges of Candidate Membership

Candidate Members shall have such rights and obligations as may be approved by the Board of Directors of the Chapter, including serving on committees and voting on assigned committees, but shall not be permitted to vote on other Chapter business, hold elected office or serve as chair of councils or committees.

Section 3. Active Membership

Eligibility

Active Membership may be granted to vascular surgeons residing in Egypt who have demonstrated knowledge and skill in the diagnosis and management of vascular disorders by attainment of one of the following criteria:

1. Certification in Vascular Surgery from Egypt or an accredited Vascular institute in Europe, the United States or Canada.
2. Surgeons whose clinical practice is dedicated primarily to vascular surgery, as demonstrated by case logs, contributions to vascular education and/or research, or participation in regional or local vascular societies.
3. **The applicant should simultaneously apply for an international membership to the SVS. A letter of recommendation, signed by the president of the Egyptian Chapter of the SVS, will be provided to him. This letter will be a prerequisite for his application to be processed by the SVS board of directors.** Any applicant who fails to be approved as an international member in the SVS may reapply. A new application and new letters of sponsorship must be submitted.

Privileges of Active Membership

Active Members shall have such rights and obligations as may be approved by the Board of Directors of the Chapter, including voting at the annual General Assembly meeting, serving on committees or councils, serving as chairs of committees or councils, or holding elected office.

Section 4. Senior Membership

An Active Member shall automatically become a Senior Member upon notifying the Chapter and SVS of full retirement, or other just cause approved by the Board of Directors.

Privileges of Senior Membership

Senior Members shall have such rights and obligations as may be approved by the Board of Directors of the Chapter, including voting at the annual General Assembly meeting, serving on committees or councils, serving as chairs of committees or councils or holding the elected office of vice president or president.

Section 5. Associate Membership

Eligibility

The Associates category is available to non-surgeon physicians who have a demonstrated active interest in the field of vascular disease. This active interest may be demonstrated by letters of support from SVS members, clinical contributions to vascular practice, contributions to vascular education or research, or participation in national societies in the applicant's chosen specialty.

The applicant should simultaneously apply for an international membership to the SVS. A letter of recommendation, signed by the president of the Egyptian Chapter of the SVS, will be provided to him. This letter will be a prerequisite for his application to be processed by the SVS board of directors. Any applicant who fails to be approved as an international member in the SVS may reapply. A new application and new letters of sponsorship must be submitted.

Privileges of Associate Membership

Associates shall have such rights and obligations as may be approved by the Board of Directors of the Society, including serving on committees and voting on those specific committees, shall be permitted to vote on chapter business, but shall not hold elected office or serve as chairs of councils or committees.

Section 6. Honorary Membership

Honorary Membership may be granted to distinguished physicians who have achieved international prominence in medicine and who have contributed to the advancement of the vascular field.

Election to Membership

Honorary Members shall be proposed by the Board of Directors and shall be elected by a majority of the members present and voting at the Annual General assembly Meeting.

Privileges of Honorary Membership

Honorary Members shall have all privileges of Active Members except that they cannot vote on Chapter business, hold elected office or serve as members of the Board of Directors. Honorary Members automatically receive the designation of Distinguished Fellow.

Section 9. Good Standing

To remain in good standing, all members must be current on their dues payment to the annual fee of the SVS and must abide by the rules and regulations set forth in these Bylaws and in the Society's Code of Ethics.

ARTICLE IV. The Board of Directors

The board of the Egyptian Chapter of the SVS shall consist of the Honorary presidents, President, President elect, Vice President and Secretary.

Section 1. Eligibility and terms of the board

Members eligible for the board must be Active or Senior Members of the Egyptian Vascular Society in good standing. The President, President elect, Vice President and Secretary shall be two years renewable. At the conclusion of this period, the President elect shall accede to the position of the President and the President shall accede to the position of the Honorary Presidents, and the Vice President shall accede to the position of President elect excluding exceptional circumstances such as death, disability, loss of membership, or other reason that would prevent the individual from responsibly assuming the office.

Section 2. President

The President of the EVS shall act as the principal officer of the Society and shall work closely with the Executive Director. Responsibilities shall include presiding over meetings of the Society, the Board of Directors and the Executive Committee; representing the Society in external matters; and performing all other duties normally appertaining to this office.

Section 3. Vice-President

The Vice President shall be responsible for coordinating the activities of the Research, Education, and Clinical Practice Councils and various committees, as appropriate.

Section 4. Secretary

The Secretary shall be responsible for keeping an accurate record of all business and activities of the Society and for overseeing Society communications to members. Other responsibilities shall include: maintaining an accurate list of members and of their records; notification of officers and members of their election; providing forms and receiving applications for membership and forwarding complete applications to the Membership Committee; and providing notice of meetings to members in accordance with these Bylaws. The Secretary shall also serve on or as a liaison to other committees as determined by these Bylaws, the Executive Committee or the Board of Directors.

ARTICLE V General Assembly and its organization.

The General Assembly shall be the ultimate authority for the Egyptian Chapter of the SVS. Active, Senior and associate members are members of the General Assembly and their decisions are mandatory for all present or absent affiliates, whenever such decisions have been made as established in these bylaws.

The General Assembly shall meet ordinarily once per year within the first three months of the year. The corresponding summon will be done by e-mail or the corresponding address registered by members, with a minimum notice of 15 days, including the agenda for the meeting.

Attending members shall have fully paid the membership fees to the treasury of both associations.

Section 1. Ordinary sessions of the general assembly will discuss the following subjects:

- Issues related to the operation of the chapter.
- Election of the board of Directors.
- Scientific subjects objective of the chapter.
- Issues submitted for consideration by the board of directors.
- Amendments to the bylaws.

Section 2. Quorum for the general assembly will require the presence of 50% of the members + one member.

If , in the first summon, the above mentioned quorum is not obtained , then , a second summon will be made for a meeting one hour later than the time established for the first one, and in the second meeting, the quorum will be considered will all present members and associates.

ARTICLE V. Committees

Section 1. Membership Committee

The Membership Committee shall consist of (3) Active members, (2) candidate member and (1) associate member. The Secretary of the Society shall serve as an ex-officio member on this Committee. Members shall be approved by the Board of Directors.

The Membership Committee shall review and evaluate all applications for membership in the Society and the Egyptian Chapter of the SVS, including active, candidate, associate and senior members; and report its recommendations for membership to the Board of Directors for approval. The Chair of this Committee or his or her designee shall present the names of approved applicants for consideration for the board of directors for final approval.

Section 2. Professional Conduct Committee

The Professional Conduct Committee shall consist of three (3) senior and (2) active members approved by the Board of Directors. Members shall be approved by the Board of Directors. The Committee shall be responsible for impartially investigating charges of unprofessional conduct brought by members against other members, and recommending disciplinary actions, when appropriate, to the Board of Directors.

Section 3. Other Committees

The Board of Directors may establish other committees, as it deems advisable. Each such committee shall consist of such persons and shall have such duties and powers as may be designated by the Board of Directors upon establishment of the committee or from time to time thereafter.

ARTICLE VI. Meetings

Section 1. Annual Scientific Meeting

The Society shall hold an annual scientific meeting, or more often if so voted by the Board of Directors. The Board of Directors shall determine the location and dates of the meeting.

Section 2. Annual General Assembly Meeting

Section 3. Board of Directors Meetings

The Board of Directors shall meet before the Annual Business Meeting of the Chapter at a time and place designated by the President and on at least one other occasion during the year.

ARTICLE VII. Resignations and Discipline

Section 1. Resignations

Any member may resign by written notification to the Secretary.

Section 2. Discipline

The administration of matters of discipline shall be the duty of the Board of Directors. Charges of unprofessional conduct against any member may be presented in writing to the Board of Directors that shall act upon them no later than the next scheduled meeting. Notice that the Board of Directors shall be acting upon a charge of unprofessional conduct against the member shall be provided to the member at least thirty (30) days prior to the date of such meeting, at which meeting the accused member shall have the right to appear, and to hear and answer the charges brought against him/her. If the charges of unprofessional conduct are supported by a majority vote of the members of the Board of Directors who are present and voting, the Board of Directors may censure, suspend for a definite time or withdraw membership in the Chapter and shall notify the SVS board of directors.

Any member who may feel aggrieved by the action of the Board of Directors shall have the right to appeal to his membership at the time of the Annual Meeting.

ARTICLE VIII. Amending the Bylaws

Section 1. Proposed Changes

A proposal to amend the Articles of Incorporation or these Bylaws must be made in writing, signed by at least twenty-five (25) Active Members and presented to the Secretary at least three (3) months before the Annual General Assembly Meeting of the Chapter. The Board of Directors, by majority vote, may propose Bylaws amendments. The Secretary shall disseminate the proposed amendments at least thirty (30) days before the Annual Meeting to all members, accompanied by specific notice that such amendments shall be voted upon at that session. If the proposed Article is approved, the secretary general shall notify the SVS board of directors.

Section 2. Voting

Adoption of any proposed Bylaws amendment shall require a two-thirds (2/3) majority vote of the members present and voting at an Annual General Assembly Meeting.

Board of Directors of the Egyptian Chapter of SVS

President: Professor Ashraf M. Hidayet

President Elect: Professor Hassan Soliman

Vice president: Professor Saeed Al Mallah

Secretary General: Professor Ahmed A. Taha