

Society for Vascular Surgery®
Vascular Annual Meeting®
June 10-13, 2010
Hynes Convention Center
Boston, Massachusetts

ABSTRACT SUBMISSION GUIDELINES, POLICIES, AND INSTRUCTIONS

Deadline: Monday, January 4, 2010
11:59 pm ET

Abstract Guidelines and Policies

Electronic Submission

All abstracts must be submitted electronically via the official SVS abstract submission Web site: VascularWeb.org®. Paper abstract submissions will not be accepted.

Disclosure

Authors are required to complete the conflict of interest section when submitting an abstract.

ACCME Policy on Employees of Commercial Interests

Industry employees can be authors, but cannot be presenters if the content of the abstract relates to the business lines and products of its employer.

Policy on Redundant Publication/Withdrawal from Presentation

The work represented in the abstract must not have been presented, published or submitted to any other major meeting or journal with the exception of a poster presentation at the Surgical Forum of the American College of Surgeons. It will be considered the responsibility of the member author or sponsor of the abstract to consult directly with the Program Committee prior to submission if there is any question regarding possible redundancy of the work to be presented or published.

Failure to comply with the above rules will result in the abstract being rejected or later withdrawn or canceled. In addition, the penalty for redundant publication or withdrawal from presentation will be a one year ban from presentation at the Vascular Annual Meeting for the primary and corresponding author and subject to the discretion of the Program Committee. The only exception is for the American Surgical Association (ASA) Annual Meeting. The same abstract(s) can be submitted to this meeting. If your abstract(s) is accepted for the ASA 2010 Annual Meeting, you will need to notify SVS immediately to withdraw the abstract from the Vascular Annual Meeting.

Journal Publication

Manuscript submission to the *Journal of Vascular Surgery*® is mandatory for those accepted to present at the Plenary and Peripheral Vascular Surgery Society (PVSS) Sessions of the 2010 Vascular Annual Meeting and encouraged but not required for the rapid paced, poster, and basic science research sessions. The manuscript must conform to the Journal's policies on originality and conflict of interest disclosure. Manuscripts should be submitted electronically to the *Journal of Vascular Surgery* prior to presentation at the Vascular Annual Meeting and no later than June 13, 2010.

The accepted abstracts will be published in a supplement of the *Journal of Vascular Surgery*.

Author Policy

It is the policy of the SVS that either the primary author or one of the co-authors of each abstract **must** be a member of the SVS. If you or a co-author is not a member, a member of the SVS must sponsor your abstract. The SVS sends all correspondence to the primary author or member sponsor regarding the submission. The first author is considered the primary author and expected to present the paper.

Please note: For PVSS Session submission, it is the policy of the PVSS that either the primary author or one of the co-authors of each abstract **must** be a member of the PVSS. If you or a co-author is not a member, a member of the PVSS must sponsor your abstract.

Abstract Roles

Authors will have to submit their abstract in one of three roles only: 1) abstract, 2) video presentation 3) or basic research abstract.

ABSTRACT

Abstracts will be considered for the Vascular Annual Meeting in one of four session types:

- a) Plenary
- b) Rapid Paced
- c) Peripheral Vascular Surgery Society (PVSS) *Please see Author Policy on page 1.
- d) Poster

Please note: *Authors who submit abstracts may select the session/s in which s/he is willing to participate at the Vascular Annual Meeting. Once an abstract has been selected and assigned to one of the four sessions by the program committee, there will **not** be an option to withdraw the paper for another meeting. Authors who fail to fulfill their commitment may not present at the Vascular Annual Meeting for one year.*

Plenary Session

Sessions will be held on Thursday through Saturday at the Vascular Annual Meeting. Abstracts accepted for this session will be given seven minutes to present and seven minutes for discussion. Manuscript submission to the *Journal of Vascular Surgery* is mandatory. Manuscripts should be submitted electronically to the *Journal of Vascular Surgery* prior to presentation at the Vascular Annual Meeting and no later than June 13, 2010.

Rapid Paced Paper Session

Sessions will be held on Sunday morning at the Vascular Annual Meeting. Abstracts accepted for this session will be given three minutes to present and two minutes for discussion. Although encouraged, submission of a manuscript to the *Journal of Vascular Surgery* will not be required. Basic research abstracts will not be eligible for this session.

Peripheral Vascular Surgery Society (PVSS) Session

Sessions will be held as concurrent breakout sessions at the Vascular Annual Meeting. Abstracts accepted for this session will be given 10 minutes to present and five minutes for discussion. Submission of a manuscript to the *Journal of Vascular Surgery* will be required. Basic research abstracts will not be eligible for this session. *Please see Author Policy on page 1.

Poster Session

Posters must be placed in the exhibit hall at the Vascular Annual Meeting. Presentations of the posters will be held as a concurrent breakout session on Friday afternoon at the meeting. Abstracts accepted for this session will be given three minutes to present and two minutes for discussion. The presenting author will go through a two-round judging process. The first round will be a poster presentation of accepted posters divided into categories. The winners from each category will proceed to a final round to present their poster as a PowerPoint presentation in a Plenary Session named Poster Runoff: Championship Round. Three winners will be selected for a first prize of \$1,500, a second prize of \$1,000, and a third prize of \$500. Although encouraged, submission of a manuscript to the *Journal of Vascular Surgery* will not be required.

An abstract submission accepted to the SVS poster session that has not been submitted as a paper to the *Journal of Vascular Surgery* does not preclude submission as an abstract to the following societies' meetings:

Eastern Vascular Society
Midwestern Vascular Surgical Society
New England Society for Vascular Surgery
Peripheral Vascular Surgery Society
Society for Clinical Vascular Surgery
Southern Association for Vascular Surgery
Western Vascular Society

Late Breaking Trials Session

The SVS Program Committee often has a separate session for multi-institutional trials that have not completed the collection or analysis of their data by the January 4, 2010 deadline. Papers presented at the Late Breaking Trials Session may have been submitted to a journal, but may not have been published before the Vascular Annual Meeting. The Program Committee of the Vascular Annual Meeting will send out a blast email after the January 4, 2010 deadline announcing the possibility of a Late Breaking Trials Session and encouraging abstract submissions.

VIDEO PRESENTATION

During each Plenary Session at the meeting, there will be a surgical video presentation of an open or endovascular procedure. Authors of proposed videos must submit an abstract describing the video and its relevance to vascular surgeons. A silent 5-minute video must accompany the abstract submission. The maximum length is five minutes: 8-15 FPS (frames per second) in the recommended file format of mwm, mpg, avi, or mov (QuickTime) with a 100MB limit. Videos accepted for this session will be given five minutes to present and five minutes for discussion. Although encouraged, submission of a manuscript to the *Journal of Vascular Surgery* will not be required. For the accepted videos, presenters are required to narrate the video live.

BASIC RESEARCH ABSTRACT

Submissions will be accepted for presentation in one of two formats: 1) oral presentation or 2) poster presentation. The SVS Research & Education Committee and the Arteriosclerosis, Thrombosis & Vascular Biology Council of the American Heart Association have agreed to coordinate their meetings. Basic research abstracts will be considered for oral or poster presentation at one of the meetings listed below. The top 3 oral and top 20 poster presentations will also be presented at the 2010 VAM. *Please see # 5 and #6 below. Although encouraged, submission of a manuscript to the *Journal of Vascular Surgery*® will not be required.

2010 Research Initiatives in Vascular Disease Conference (RIC)

April 7, 2010
San Francisco, California

Arteriosclerosis, Thrombosis and Vascular Biology Annual Conference (ATVB)

April 8-10, 2010
San Francisco, California

1. Basic research abstracts must be submitted simultaneously to **BOTH** the SVS Abstract Submission Site (*Deadline: January 4, 2010*) and the ATVB Abstract Submission Site (*Deadline: January 11, 2010*). A nominal fee is required to submit to ATVB.
2. The basic research abstracts will be judged by both the SVS Research & Education Committee and the ATVB Program Committee. The two program committees will then coordinate scheduling of accepted abstracts.
3. Authors will be notified of acceptance by mid-February 2010.
4. Basic research abstracts accepted for presentation at ATVB will be cited online in *Arteriosclerosis, Thrombosis and Vascular Biology*.
5. The top 3 basic research abstracts accepted for oral presentation at the RIC/ATVB will also be presented at a 2010 Vascular Annual Meeting Plenary Session.
6. The top 20 basic research abstracts accepted for the Poster Session at the ATVB will also be presented at the 2010 Vascular Annual Meeting Poster Session.

Abstract Instructions

Required Format and Style Guidelines

Abstracts must include the following parts:

- Objectives
- Methods
- Results
- Conclusions

Your abstract body may have a maximum of 2,000 characters (approximately 250 words; spaces included). Each table, figure, graph, or image can reduce the character limit by up to 560 characters (depending on the size) from the overall 2,000 characters. The title, authors or affiliations are not included in the overall character limit. The total maximum number of tables, figures, graphs, and images is 6.

Abstract Text

1. Do not include title or authors within the abstract text.
2. Options for getting text in the system:
 - Enter your abstract text in the text box.
 - Upload a word file directly into the system.

Tables

Options for getting your tables in the system:

- Create a table in the system.
- Upload a word file included with your abstract text file directly into the system. Use this method if you will need to edit or include special symbols.
- Tables cannot be larger than 10 columns X 10 rows.

Graphics

1. Each separate figure must have a resolution of at least 300 DPI at 3 inches (18 picas) wide and must be in a TIFF, EPS, PowerPoint, JPEG, or Microsoft Word format. Images in other formats are unacceptable.
2. Graphics should be submitted separately from the abstract text.
3. Graphics may appear large on the screen, but will be adapted for publication.

Please note: Each table, figure, or image must be submitted as a separate file and labeled appropriately (eg, Table 1). We do not accept figures or tables that have been embedded in the text of the manuscript or compiled in one document.

ABSTRACT QUESTIONS

If you have questions regarding the abstract submission system, please email ScholarOne Technical Support at ts.acsupport@thomson.com or call 434-964-4100. Technical Support is available Monday through Friday from 3:00 am to 8:30 pm ET.

For all other, non-technical, abstract questions please contact SVS Education at 800-258-7188 or education@vascularsociety.org. The SVS office is open Monday through Friday from 8:30 am to 4:30 pm CT.

Lifeline Resident Research Prize

Residents submitting a basic research abstract may choose to be considered for the Lifeline Resident Research Prize sponsored by the American Vascular Association. The Lifeline Resident Research Prize consists of a \$5,000 award and one-year complimentary subscription to the *Journal of Vascular Surgery*. The prize-winning work will be presented at the VAM and will be considered for publication in the *Journal of Vascular Surgery*.

An abstract and a complete manuscript must be submitted electronically via the official SVS abstract submission Web site by **January 4, 2010**. In addition, a letter from the Society for Vascular Surgery sponsoring member must be submitted by **January 4, 2010** to the Lifeline Research and Education Committee via email: ava@vascularsociety.org or Fax: 312-334-2320. This letter should describe the sponsoring member's role in the project and the resident's status in the training program where the basic research is taking place.

Please read the [complete application guidelines](#) available on www.VascularWeb.org – Awards and Scholarships page before applying for this award.

Questions regarding the Lifeline Resident Research Prize should be directed to:

Email: ava@vascularsociety.org
Phone: 800-258-7188

Notification

Notifications of abstract acceptance or rejection will be emailed to the first/presenting author by early to mid February 2010.